

SFY2026 Grantee Survey Training

9.24.2025



Agenda



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Introductions



[Idaho Office of Drug Policy](#)

- Jessie Dexter, SUPTRS Block Grant Projects Director
- Grace Tucker, ODP Research Analyst



[TriWest Group](#)

- Leigh Fischer, Co-Lead Evaluator
- Cassie Morgan, Co-Lead Evaluator
- Brittany Buttry-Watson, Project Manager

Survey Overview: Who uses surveys?

Who uses participant surveys?

Grantees providing direct curriculum-based prevention education (i.e., Botvin LifeSkills, Positive Action, Strengthening Families) are required to conduct surveys with program participants at the completion of each program cohort.

Survey Overview: Why do we use them?

Value for ODP

The surveys are used to inform ODPs overall annual state-level grant program evaluation:

- Helps ODP understand which programs are being impactful with different groups and settings
- Helps ODP demonstrate the positive impact of primary prevention grant funds to the State Legislature

Value for Grantee

After the program year eligible providers will receive an outcome report from their programs' survey results. The state- and provider-level survey evaluations:

- Help grantees understand and demonstrate the impact and value of programs
- Outcomes can be used to guide and/or strengthen an organizations applications in future years
- Data can be used to support efforts to receive grant funds from other sources

Survey Overview: SFY2026 Survey Status Updates

What is staying the same...

- Similarly to SFY2025, in SFY2026 grantees will only administer two surveys with two participant groups:
 - Older Youth (Grades 6-12)
 - Parents
- Both the Older Youth (Grades 6-12) and Parent Surveys are in retrospective format and only administered with participants once at the end of the program.

What is changing...

- Survey Questions - ODP and TriWest reviewed and updated survey questions to increase survey clarity and validity.
- Survey Formatting - ODP and TriWest updated the visual format of the surveys to improve clarity for respondents. The surveys are still formatted to be one page, front and back.

Survey Overview: Survey Types & Formats

Types of Surveys

- Older Youth Survey* (only for youth in grades 6-12) - available in English and Spanish
- Parent Survey (only for parent participants of parent-focused programs, not for the parents of youth in youth-focused programs) - available in English and Spanish

**younger youth in grades 5th and below will not be surveyed*

Survey Formats

- Paper-Based (provided as a pdf via email and Neighborly)
- Online, Computer-Based (provided upon request)

Youth Survey FFY 2026 Region: Grantee: Program:

This survey is completely confidential. Your answers help us understand how to better support young people. Thank you for participating!

Grade <input type="checkbox"/> 6th <input type="checkbox"/> 7th <input type="checkbox"/> 8th <input type="checkbox"/> 9th	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to answer	Race (check all that apply) <input type="checkbox"/> American Indian/ Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian/ Pacific Islander <input type="checkbox"/> White	Ethnicity <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non- Hispanic/Latino
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Instructions: For each statement in Sections A-D, mark how you think you would have answered BEFORE the program and how you would answer NOW (after the program).

A	Statement (T = True, F = False)	Before the program		Now (after the program)	
1	Drinking alcohol can slow down your thinking and reaction time.	1	2	1	2
2	Marijuana/cannabis use can affect your memory and ability to learn.	1	2	1	2
3	Vaping or using e-cigarettes is safe because it doesn't contain tobacco.	1	2	1	2
4	You can become addicted to substances even if you only use them occasionally.	1	2	1	2

B	Statement	Before the program		Now (after the program)	
		Not at all confident	Very confident	Not at all confident	Very confident
1	I would say "no" if someone offered me alcohol.	1 2 3 4 5		1 2 3 4 5	
2	I would say "no" if someone offered me an e-cigarette or vape pen.	1 2 3 4 5		1 2 3 4 5	
3	I would say "no" if someone offered me marijuana/cannabis.	1 2 3 4 5		1 2 3 4 5	
4	I would leave a situation where people were using drugs or alcohol.	1 2 3 4 5		1 2 3 4 5	
5	I would stick to my decision not to use substances even when friends pressure me.	1 2 3 4 5		1 2 3 4 5	
6	I can handle stress without using substances (like talking to someone I trust, exercising, or doing something I enjoy).	1 2 3 4 5		1 2 3 4 5	

Parenting Survey FFY2026 Region: Grantee: Program:

This survey is designed to help us understand how this parenting program supports families. Your answers will be kept completely confidential and will only be reported in combination with those from other participants. Completing this survey is voluntary and not required to take part in the parenting program. Thank you for your participation.

Please mark your:

Age <input type="checkbox"/> 15-17 <input type="checkbox"/> 18-20 <input type="checkbox"/> 21-24	<input type="checkbox"/> 25-44 <input type="checkbox"/> 45-64 <input type="checkbox"/> 65 and over	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to answer	Race (check all that apply) <input type="checkbox"/> American Indian/ Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian/ Pacific Islander <input type="checkbox"/> White	Ethnicity <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non- Hispanic/Latino
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Instructions: For each statement in Sections A-D, mark how you think you would have answered BEFORE the program and how you would answer NOW (after the program).

A	Statement	Before the program		Now (after the program)	
		Strongly Disagree	Strongly Agree	Strongly Disagree	Strongly Agree
1	I have clear and specific rules about alcohol, tobacco, and other drug use in my family.	1 2 3 4 5		1 2 3 4 5	
2	I explain our family rules about alcohol, tobacco, and drug use to my child.	1 2 3 4 5		1 2 3 4 5	
3	I explain consequences for not following our rules about alcohol, tobacco, and drug use.	1 2 3 4 5		1 2 3 4 5	
4	I feel confident talking with my child about alcohol and drug risks.	1 2 3 4 5		1 2 3 4 5	
5	My child and I talk about family values and expectations regarding alcohol and drugs.	1 2 3 4 5		1 2 3 4 5	
6	My child and I communicate openly and honestly.	1 2 3 4 5		1 2 3 4 5	
7	My family resolves conflicts in a healthy way.	1 2 3 4 5		1 2 3 4 5	

Survey Instructions

How to Access Surveys

Paper-based surveys will be shared as pdf files via email to the grant primary contact and can be accessed through your Grantee Portal on Neighborly.

Online, computer-based surveys are provided upon request. Please complete this form to request online computer-based surveys:

<https://form.jotform.com/IdahoODP/survey-request-form>

Survey Administration Instructions

Survey Administration Instructions, Example Surveys, Parental Consent Information, and other resources can be found at:

<https://prevention.odp.idaho.gov/provider-information>



Program Survey Administration Instructions

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Survey Administration for Prevention Programming

To evaluate the investment in substance misuse prevention programs the Idaho Office of Drug Policy (ODP) requires grantees that implement direct service, evidence-based programs and curriculums to conduct retrospective survey assessments with program participants. The goal of the retrospective survey assessments is to measure the substance use-related attitude and behavioral outcomes for the various evidence-based programs.

Working with professional evaluators, ODP developed surveys to assess program outcomes among two different age groups (older youth in grades 6-12 & parents) as well as survey administration procedures. Participant surveys can be implemented via a paper-based or computer-based format and the two formats have different implementation procedures. Please read the following guidance for detailed instructions on how to properly implement paper-based surveys (pages 3-6) and computer-based surveys (page 7).

Questions or concerns related to the survey forms or procedures should be directed to Grace Tucker at grace.tucker@odp.idaho.gov

Who Do You Survey?

- Per the SFY2026 SUPTRS BG Grant Agreements, grantees implementing SUPTRS BG-funded direct-service, evidence-based prevention education curriculums are *required* to conduct program surveys with participants. Grantees should survey:
 - All **older youth participants in grades 6-12** (*that your organization has received parental consent to survey*) that receive direct service, evidence-based curriculum programming.
 - All **parent participants** (*of parent-focused programs, not parents of youth participating in youth-focused programs*) that receive direct service, evidence-based curriculum programming.
- Participants in Grades 5 and under should not be surveyed.


Obtaining Parental Consent for Youth

Parental consent must be obtained before the implementation of youth surveys. Grantees administering youth surveys to ODP grant-funded program participants have the option of using passive parental consent or active consent, depending on the preferences of stakeholders.

- Under **passive consent** procedures, parents/guardians inform the program facilitator only if they do not want their child to participate in the survey process (opt out).
- Under **active consent** procedures, parents/guardians inform the program facilitator only if they do want their child to participate (opt in).

Important notes: if parents decline to provide consent for their child to be surveyed, those students can still participate in the actual programming (just not the survey) unless otherwise specified by the parents.

Grantees are responsible for keep a list of youth whose parents have declined their participation in the survey and to ensure surveys are only administered the survey whose parents have provided passive or active consent.

 Before implementing youth surveys: providers should review the **Parental Consent Policy on Idaho Substance Abuse Prevention Programs Serving Minors**. Located at www.prevention.odp.idaho.gov/provider-information

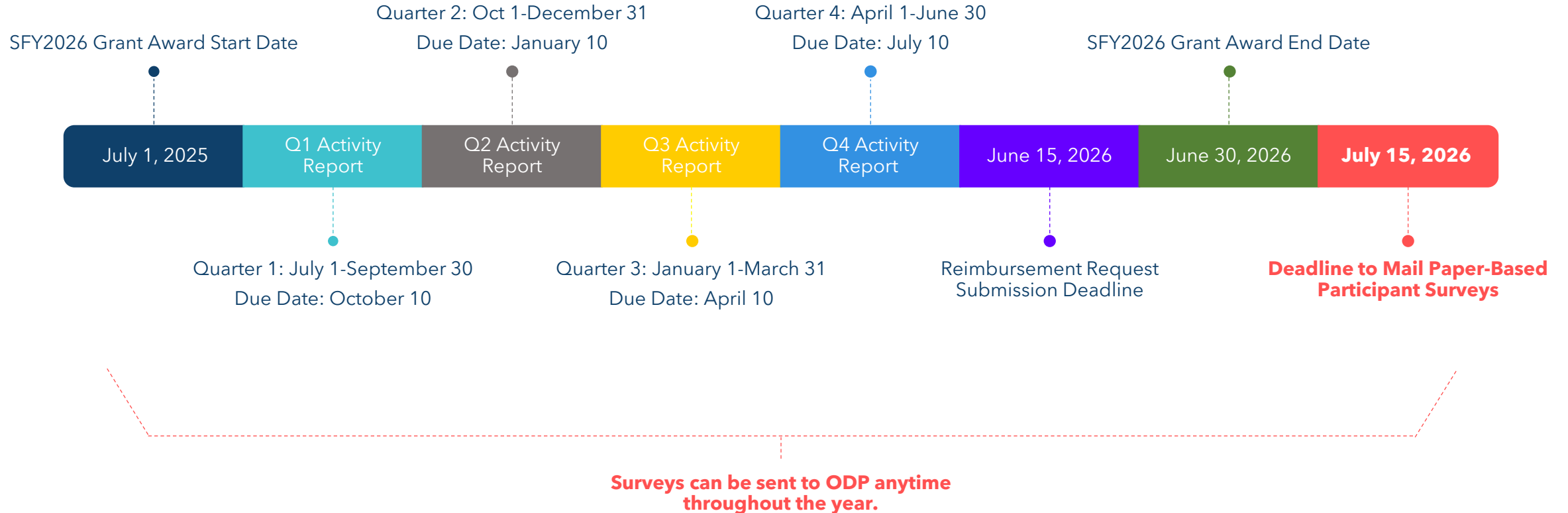
Submitting Completed Surveys to ODP

- Grantees will submit completed paper-based surveys to ODP by mail. Grantees can send surveys to ODP at any time - you do not need to wait until you have a certain amount collected or until all programming is completed.
- ODP will review and count the surveys and send them to TriWest, our evaluation services contractor to be scanned and processed.
- Please note: when grantees use online computer/tech-based surveys the program participants will submit their survey responses online. Grantees do not need to print them off and mail them as paper surveys.

ODP Mailing Address:

**Idaho Office of Drug Policy
304 N 8th St. STE 455
Boise, ID 83720**

SFY2026 SUPTRS BG Grant Timeline



Survey Administration Guidance: for Paper-Based Surveys

- Make sure to only use the **SFY2026 surveys** provided by ODP.
- ODP provides the paper-based surveys as PDF files. **DO NOT alter or make changes** to survey documents.
- Both the Parent and Older Youth surveys are two pages – but one page, front and back. **Please ensure you print all surveys on one piece of paper – so you will print them double-sided** (flip on short edge). Surveys cannot be used if they are printed on two, one-sided pieces of paper. If you do not have the ability to print the surveys on one page front & back, please notify ODP and we can print surveys for you.
- Make sure that the surveys remain **anonymous** and participants **do not** write their names on the surveys.
- If using a copier, make all copies from one **original print-out**. Do not make copies of copies.
- Print all surveys on **regular WHITE** copy paper. Please do not use colored paper, as it will cause the survey scanning software to read all responses as marked.

Survey Administration Guidance for Paper-Based Surveys Continued

- Program participants can complete the surveys/fill in the survey response bubbles using a **dark-colored ballpoint pen or pencil**. We do not recommend using markers or felt-tip pens (which bleed through the paper, potentially causing errors to responses on the opposite side), crayons (which can jam the scanner), or highlighters (which are too light to be recognized by the software).
- **Avoid** having program participants complete surveys while eating, immediately after an arts and crafts project, or on surfaces that may have food, liquids, or art supplies on them that could get on the survey. Anything that sticks to the paper (e.g., food smudges, glue, paint) will cause the survey to jam in the scanner, potentially destroying the survey and/or scanner.
 - This includes white-out – **do not use white-out to correct a response**. If an error is made, respondents can cross out the incorrect response and mark their intended response.
- We recommend that grantees track delivery of all survey packages mailed to ODP to ensure delivery.

Survey Administration Guidance: for Online Computer/Tech-Based Surveys

- ODP provides online computer/tech-based surveys to grantees upon request. The online computer/tech-based surveys are created by TriWest (ODP's evaluation services contractor) on Qualtrics, a secure cloud-based data collection platform.

If your organization wants to utilize online computer/tech-based surveys, please **request online surveys from ODP** – do not use the paper-based survey to create your own online survey.

- Please complete this form to request online computer-based surveys:

<https://form.jotform.com/IdahoODP/survey-request-form>

- Make sure to only use the **SFY2026 surveys** provided by ODP.

Grantee Questions & Discussion

ODP Contact Information:

- Jessie Dexter, jessie.dexter@odp.idaho.gov

TriWest Contact Information:

- Leigh Fischer, lfischer@triwestgroup.net

