



Substance Abuse Block Grant (SABG) Announcement

SFY 2023 (July 1, 2022 - June 30, 2023)

Proposals Due: March 15, 2022

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EXECUTIVE SUMMARY

Application Release Date:	February 1, 2022
Funding Opportunity Title:	Substance Abuse Block Grant Primary Prevention Program
Description:	This application is to be used by prevention providers seeking funding to provide substance misuse services directly to youth, families and other at-risk individuals of Idaho, and/or community coalitions seeking funding to employ environmental strategies designed to reduce the impact of substance misuse at the community level.
Due Date for Applications:	5:00 PM (MST), March 15, 2022
Anticipated Total Funding Available:	\$1,600,000.00
Estimated Number of Awards:	50
Grant Recipients Notified:	June 1, 2022
Grant Award Period:	July 1, 2022 – June 30, 2022
Application Submission:	Applications must be completed and submitted online: https://portal.neighborlysoftware.com/ODPIDAHO/participant
Eligible Applicants:	Eligible applicants include any governmental entity (including tribal entities), such as counties, cities, schools and school districts, local law enforcement agencies, other public entities, and non-profit private entities such as community-based organizations. Federal regulations (Section 90.135, HHS) prohibit the awarding of Block Grant funds to any entity other than a public or non-profit entity.
Submit Questions to:	Jessie Dexter, SABG Grant Projects Director Jessie.dexter@odp.idaho.gov (208) 854-3042

This funding may not be used for substance abuse treatment. Prevention service(s) provided prior to the signing of a grant award document will not be eligible for reimbursement.

Applicants assume all costs associated with the preparation of this grant application.

Grant awards are contingent upon funds appropriated by federal funding agencies and the Idaho Legislature.

GRANT ANNOUNCEMENT

I. FUNDING OPPORTUNITY DESCRIPTION

A. Purpose

The Idaho Office of Drug Policy (ODP) is accepting applications for fiscal year (FY) 2023 for the Substance Abuse Block Grant (SABG) Prevention Programs. The purpose of the program is to support substance abuse primary prevention efforts at both state and local levels. It empowers communities to design solutions to specific drug and alcohol problems that are experienced locally.

The expected outcomes of the program are:

1. To maintain and expand a comprehensive system of prevention services that are community driven, strategically focused, research based and culturally relevant to Idaho's individuals, families and communities;
2. Reduce the incidence of alcohol, tobacco and other drug abuse related problems.

Three types of projects will be funded through this grant award:

1. Direct Service Evidence-Based Prevention programming for parents and families;
2. Direct Service Evidence-Based Prevention programming for youth;
3. Community-Based Policy and Environmental Prevention Strategies targeting community level change.

Applicants may apply for one or more types of programs.

B. Expectations

ODP requires SABG funds be expended on primary prevention. Primary prevention is defined as *"programs for individuals who do not require treatment for substance abuse."*

Applicants will implement programs and activities locally that:

- Educate and counsel individuals on substance misuse; and,
- Provide for activities to reduce the risk of substance misuse.

Applicants are expected to:

- **Collaborate** with existing prevention efforts involving all sectors of the community and organizations representing diverse populations which include youth, parents, seniors, military families, etc.
- **Implement Evidence-Based/Best Practices Programs:** All proposed strategies **MUST** be based on sound principles of prevention science – principles that have been demonstrated through evaluations to effectively reduce risk factors, enhance protective factors, and achieve the

desired outcomes of decreased substance use and misuse. The following is a partial list of websites that may be used to find more information on evidence-based strategies:

- [Blueprints](#)
 - [Idaho Evidence-Based Practice Selection and Planning Workbook](#)
 - [Office of Juvenile Justice and Delinquency Prevention \(OJJDP\)](#)
 - [Evidence-Based Practices Resource Center \(SAMHSA\)](#)
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- **Participate in Data Collection and Performance Measurement:** All grantees are required to collect and report program attendance, outcomes, and any other required data, at least quarterly, so that ODP can meet its obligations under the Federal SABG requirements.
 - **Engage in Workforce Development Activities:** To increase qualified providers of Substance Abuse Prevention services, at least one staff member in each agency or organization receiving Block Grant funds to deliver substance abuse prevention programs/services from ODP must hold a Provisional Prevention Specialist (PPS) and/or Certified Prevention Specialist (CPS) certification. Additional information about these Certifications can be found [here](#).
 - **Attend Grantee Meetings:** Grantees must be available for a minimum of one site visit by ODP per year. In addition, grantees are responsible for all news and information emailed and posted on: <https://prevention.odp.idaho.gov/provider-information>

II. AWARD INFORMATION

SABG funds are awarded as grants via competitive grant application on an annual basis.

SABG Application & Award Timeline:

- **February 1** – Grant Application Opens
- **March 15** – Grant Application Closes
- **June 1** – Grant Recipients are Notified

III. ELIGIBILITY INFORMATION

A. Eligible Applicants

Eligible applicants include any governmental entity (including tribal entities), such as counties, cities, schools and school districts, local law enforcement agencies, other public entities and non-profit private entities such as community-based organizations.

Federal regulations (Section 90.135, HHS) prohibit the awarding of Block Grant funds to any entity other than a public or non-profit entity.

B. Cost Sharing and Match Requirements

Cost sharing/match is not required in this program.

IV. APPLICATION AND SUBMISSION INFORMATION

Applications must be completed and submitted online.

The Grant Application Portal is hosted by Neighborly Software and is accessible available via any internet connected device. The recommended browser is Google Chrome but it will work with any modern web browser (i.e., Internet Explorer v10+, FireFox, Safari).

Applicants can find step-by-step instructions for registering a new account with Neighborly and accessing the grant application via the [FY23 SABG Application Guide](#). If you have any difficulty in accessing the application, the Neighborly support team is available to you for technical support at: support@neighborlysoftware.com

The Application Portal Link is: <https://portal.neighborlysoftware.com/ODPIDAHO/participant>

The FY23 SABG Application Includes:

- Organization Information
- Community Needs Assessment *(20 Points Total)*
- Capacity Building *(15 Points Total)*
- Program Planning, Implementation, and Budget *(80 Points Total for all Programs)*
- Evaluation *(15 Points Total)*
- Sustainability & Cultural Competence *(10 Points Total)*
- Assurances & Conditions Agreement

Applications are due by 5:00 PM (MST) on March 15, 2022.

Completed applications should also be saved and printed for your records. Information on how to print a completed application can be found in the [FY23 SABG Application Guide](#).

V. APPLICATION REVIEW INFORMATION

A. Review and Selection Process

Competitive awards made to eligible entities will be based on quality of the proposal to address statewide and/or regional needs as well as available funding.

A review committee, inclusive of regional representatives familiar with substance misuse issues, will review and score each application. Applications will be evaluated based on the application components described in Part IV of this document. Each section of the application will be scored. Maximum points for each section are also listed in Part IV of this application. Maximum points are given for an outstanding response. Points are deducted for non-response, missing information, or an inadequate response.

If an applicant is not awarded, that applicant can request a summary of the review.

B. Pre-Application Webinar

A Pre-Application Webinar is scheduled for Thursday, February 10, from 12:00-1:00pm MST (11:00am-12:00pm PST). Interested applicants can register for the webinar via [this link](#).

For those unable to attend, the webinar will be recorded and available for review within 24-hours at: <https://prevention.odp.idaho.gov/substance-abuse-block-grant-application-information>

C. Award Notices

Successful applicants will receive a Notice of Award (NOA) letter, signed by the SABG Grant Director and ODP Administrator, via e-mail on or before June 1, 2022. Once accepted, signed, and returned, the NOA is the sole obligating document that allows grantees to receive funding for work on the grant projects.

The schedule for the SFY2023 Grant Application process is as follows:

<u>Action</u>	<u>Date</u>
1. Application Released	February 1, 2022
2. Pre-Application Webinar	February 10, 2022
3. Application Due	March 15, 2022
4. Application Review	March 15 – May 1, 2022
5. Grant Recipients Notified	June 1, 2022
6. Grant Awards Finalized	July 1, 2022
7. Grant Award Period	July 1, 2022– June 30, 2023



Please contact Jessie Dexter, SABG Grant Project Director, with any questions.

Jessie.dexter@odp.idaho.gov | (208) 854-3042