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Funding Opportunity Announcement

SFY2025

Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUPTRS BG) for Primary Prevention Programs

Application Period: February 1 - March 15, 2024

Award Period: July 1, 2024 - June 30, 2025



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EXECUTIVE SUMMARY

Application Release Date:	February 1, 2024 – 8:00 AM (local time)
Application Due Date:	March 15, 2024 – 5:00 PM (local time)
Funding Opportunity Title:	Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUPTRS BG) for Primary Prevention Programs
Description:	<p>This application is to be used by eligible applicants seeking funding to:</p> <ul style="list-style-type: none">• provide substance use and misuse primary prevention services directly to youth, young adults, adults, parents/families, and other at-risk individuals of Idaho; and/or• employ environmental strategies designed to reduce the impact of substance use and misuse at the community level.
Anticipated Total Funding Available:	\$1,500,000.00
Estimated Number of Awards:	50
Grant Recipients Notified:	June 1, 2024
Grant Award Period:	July 1, 2024 – June 30, 2025
Application Submission:	Applications must be completed and submitted online. The application link will be posted on this webpage once the application goes live at 8am (local time) on February 1, 2024.
Eligible Applicants:	Eligible applicants include any public or governmental entity (including tribal entities), such as counties, cities, schools and school districts, and local law enforcement agencies, as well as non-profit entities such as community-based organizations. Federal regulations (Section 90.135, HHS) prohibit the awarding of Block Grant funds to any entity other than a public or non-profit entity.
Submit Questions to:	Jessie Dexter, SUPTRS Block Grant Projects Director Jessie.dexter@odp.idaho.gov (208) 854-3042

Applicants assume all costs associated with the preparation of this grant application.

Grant awards are contingent upon funds appropriated by federal funding agencies and the Idaho Legislature.

GRANT ANNOUNCEMENT

I. FUNDING OPPORTUNITY DESCRIPTION

A. Purpose

The Idaho Office of Drug Policy (ODP) application period for state fiscal year 2025 (SFY2025) grant funding for the Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUPTRS BG) for Primary Prevention Programs is February 1-March 15, 2024. The purpose of the funding is to support substance use and misuse primary prevention efforts at both state and local levels and empower organizations and communities to identify and implement solutions to specific drug and alcohol-related problems that are experienced locally.

Primary prevention programs and strategies are directed at individuals not identified as in need of treatment and involve activities that shift focus 'upstream' to educate and support individuals and communities to prevent drug and alcohol misuse and the development of substance use disorders.

The expected outcomes of the program are:

1. Create, maintain, or expand a comprehensive system of prevention services that are community-driven, strategically focused, evidence-based, and culturally relevant to Idaho's individuals, families and communities;
2. Delay the initiation of substance use and/or prevent substance misuse behaviors and the development of substance use disorders to ultimately reduce the incidence of alcohol, tobacco, and other drug misuse-related problems.

Eligible applications will propose efforts and activities that are either focused on the implementation of evidence-based programs and practices (EBPs) and/or integrate an EBP into activities in some capacity. Types of primary prevention strategies and activities that will be funded through this grant award:

1. Direct service evidence-based prevention programming for parents, families, and caregivers;
2. Direct service evidence-based prevention programming for youth and young adults;
3. Direct service, evidence-based prevention programming for high-risk and/or identified priority populations, including: Hispanic/Latino, Native American, Veteran, and Seniors (age 65+) populations;
4. Community-based policy and environmental prevention strategies designed to reduce the impact of substance use and misuse and the community-level with the general population and or/an identified high-need or priority population.

Applicants may request funding for up to five (5) different programs or activities in the application. The number of programs an applicant requests funding for will not impact the likelihood of being awarded funds.

B. Expectations

ODP and federal block grant regulations require that the *SUPTRS BG for Primary Prevention* funds be expended solely on primary prevention efforts. The primary prevention of substance misuse involves programs and strategies for individuals that are not identified as in need of treatment and includes activities that shift focus ‘upstream’ to educate and support individuals and communities to delay the initiation of substance use and prevent the development of substance misuse behaviors and the onset of substance use disorders. This funding may not be used for substance misuse intervention, treatment, or recovery.

To be eligible for funding, applicants must request funding to implement evidence-based programs and activities at the state and/or local level that:

- Educate and support individuals and communities on substance use and misuse; and/or
- Administer activities and programming to reduce the risk of substance misuse.

Applicants are expected to:

- **Collaborate** with existing prevention efforts, involve all sectors of the community, and organizations representing diverse populations which include youth, parents, seniors, military families, etc.
- **Implement Evidence-Based/Best Practices Programs (EBPs):** All proposed strategies MUST be based on sound principles of prevention science – principles that have been demonstrated through evaluations to effectively reduce risk factors, enhance protective factors, and achieve the desired outcomes of decreased substance use and misuse. The following is a partial list of resources that can provide more information on evidence-based programs and strategies:
 - Idaho resources:
 - [Idaho Evidence-Based Practice Selection and Planning Workbook](#)
 - [ODP Prevention Resource Library](#)
 - SAMHSA resources:
 - [Selecting Best-Fit Programs and Practices: Guidance for Substance Misuse Prevention Practitioners, SAMHSA](#)
 - [Finding Evidence Based Programs and Practices, SAMHSA](#)
 - [Evidence-Based Practices Resource Center, SAMHSA](#)
 - Additional EBP resources:
 - [Blueprints Programs for Healthy Youth Development](#)
 - [CrimeSolutions Programs and Practices, National Institute of Justice](#)
 - [Excellence in Prevention Strategy List, The Athena Forum](#)
 - [Office of Juvenile Justice and Delinquency Prevention Programs, OJJDP](#)
 - [National Mentoring Resource Center, OJJDP](#)
 - The proposed activities can target the general population and/or sub-groups. Furthermore, each proposed activity should fall under a [Prevention Strategy](#) and [IOM Category](#).

- **Participate in Data Collection and Performance Measurement:** All grantees are required to collect data and report on program implementation, participant attendance and demographic information, and any other required data via four quarterly reports. Grantee reporting is mandated so that ODP can meet its obligations under the Federal SUPTRS BG requirements.
- **Engage in Workforce Development Activities:** To increase qualified providers of substance misuse prevention services, at least one staff member in each agency or organization awarded SUPTRS BG funds to deliver substance misuse prevention programs/services from ODP must hold a Provisional Prevention Specialist (PPS) and/or Certified Prevention Specialist (CPS) certification at the time of award (or obtain a PPS within 120 days of award date). Additional information about these Certifications can be found [here](#).

Please note – this is a requirement for agencies once they are *awarded* funds, an entity is not required to currently hold a PPS or CPS to be eligible to apply for, and be awarded, SUPTRS BG funds.

- **Attend Grantee Meetings and Trainings:** Grantees must be available for a minimum of one site visit by ODP per year. In addition, grantees are responsible for all news and information emailed and posted on: <https://prevention.odp.idaho.gov/provider-information>

II. GRANT APPLICATION & AWARD TIMELINE

SUPTRS BG funds are awarded as grants via a competitive application process on an annual basis.

SFY2025 SUPTRS BG Application & Award Timeline:

<u>Activity</u>	<u>Date</u>
1. Application Released.....	February 1, 2024
2. Pre-Application Webinar*.....	February 7, 2024
3. Application Deadline.....	March 15, 2024
4. Application Review Period.....	March 15 – May 31, 2024
5. Grant Recipients Notified.....	June 1, 2024
6. Grant Agreements Finalized.....	July 1, 2024
7. Grant Award Period.....	July 1, 2024 – June 30, 2025

**More information on the Pre-Application Webinar can be found on page 7.*

III. ELIGIBILITY INFORMATION

A. Eligible Applicants

Eligible applicants include public and governmental entities (including tribal entities), such as counties, cities, schools and school districts, and local law enforcement agencies; as well as non-profit entities such as youth or community-serving organizations and community coalitions.

Federal regulations (Section 90.135, HHS) prohibit the awarding of Block Grant funds to any entity other than a public or non-profit entity.

B. Cost Sharing and Match Requirements

Cost sharing/match is not required in this program.

IV. APPLICATION AND SUBMISSION INFORMATION

Applications must be completed and submitted online. The Grant Application Portal is hosted by Neighborly Software and is accessible via any internet-connected device. The recommended browser is Google Chrome but it will work with any modern web browser (i.e., Internet Explorer v10+, FireFox, Safari).

Applicants can find step-by-step instructions for registering a new account with Neighborly and accessing the grant application via the [SUPTRS BG Application Guide](#).

If you have difficulty registering a Neighborly account, accessing the application, or need other technical support you can contact the Neighborly support team via the blue question mark in the bottom right corner of the Neighborly screen or by email at support@neighborlysoftware.com

The online application will not go live and become available until 8am MT on February 1. The Neighborly Application Portal Link is: <https://portal.neighborlysoftware.com/ODPIDAHO/participant>

The SFY25 SUPTRS BG application includes the following sections:

- Organization Information
- Community Needs Assessment *(20 Points Total)*
- Capacity Building *(15 Points Total)*
- Program Planning, Implementation, and Budget *(80 Points Total for all Programs)*
- Evaluation *(15 Points Total)*
- Sustainability & Cultural Competence *(10 Points Total)*
- Assurances & Conditions Agreement

Applications are due by 5:00pm (MT) on March 15, 2023. At which point the Neighborly Grant Application Portal will close.

Completed applications should also be downloaded and printed for your records. Information on how to print a completed application can be found in the [SUPTRS BG Application Guide](#).

V. APPLICATION REVIEW INFORMATION

A. Review and Selection Process

Competitive awards made to eligible entities will be based on the quality of the proposal to address state, regional, and/or local-level needs and available funding.

Separate review committees, inclusive of regional representatives familiar with substance misuse issues in their counties, will be assembled for each of the seven public health districts. The Regional Review Committees will review and score each application from their region. Applications will be evaluated based on the application components described in Part IV of this document. Each section of the application will be scored. Maximum points for each section are also listed in Part IV of this application. Maximum points are given for an outstanding response. Points are deducted for non-response, missing information, or an inadequate response.

All applicants, whether awarded or not awarded funds, will be notified of their application score. A summary of Review Committee evaluation notes and feedback can be made available upon request.

B. Pre-Application Webinar

A Pre-Application Webinar is scheduled for Wednesday, February 7, from 1:00-2:00pm MT (12:00-1:00pm PT). Interested applicants can register for the webinar via [this link](#).

For those unable to attend, the webinar will be recorded and available for review within 48 hours at: <https://prevention.odp.idaho.gov/substance-abuse-block-grant-application-information>

VI. AWARD INFORMATION

A. Notice of Awards and Grant Agreements

Successful applicants will receive a Notice of Award (NOA) letter and Grant Agreement, signed by the SUPTRS Block Grant Director, via email on or before June 1, 2024. Once accepted, signed, and returned, the Grant Agreement is the sole obligating document that allows grantees to receive funding for the implementation of grant projects.

B. Award Information

If awarded funding the full award details, including detailed budget and funding allocation breakdown and service schedule, will be provided in the NOA and Grant Agreement.

The SFY2025 award period is July 1, 2024 – June 30, 2025. The SUPTRS BG award funds are provided to grantees on a reimbursement basis. Prevention service(s) provided before July 1, 2024 and/or prior to the signing of a grant award document will not be eligible for reimbursement.

Additional information and training will be provided to grant recipients throughout SFY2025.



Please contact Jessie Dexter, SUPTRS Block Grant Project Director, with any questions.

Jessie.dexter@odp.idaho.gov | (208) 854-3042