

# SABG Program Fidelity Reporting Instructions

**IMPORTANT: Program Fidelity section of Quarterly Activity Reports is only required for grantees implementing direct service programs.**

Follow the instructions below to properly complete the Program Fidelity portion of the Quarterly Activity Reports.

## How to Complete Program Fidelity Reporting

**Step 1:** Rate how well you followed the program implementation design as "Always", "Most of the Time", "Some of the Time", or "Never"

**Step 2:** If your rating response is something other than "Always" please select a general reason for change with an "X"

- Select "Necessity" if: Changes made by factors beyond the facilitator's control or circumstances that necessitated changes the facilitator is unlikely to have made otherwise.
- Select "To Make Improvements" if: Changes made for the purposes of program improvements are those that the facilitator felt could improve the original program design.

	RATING	NECESSITY	TO MAKE IMPROVEMENTS	NOTES ON SPECIFIC REASON FOR CHANGE
Were all of the sessions from the curriculum delivered?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Did the length of the sessions match the curriculum?	Always	<input type="text"/>	<input type="text"/>	<input type="text"/>
Did the frequency of sessions match the curriculum?	Most of the Time	<input type="text"/>	<input type="text"/>	<input type="text"/>
Were the sessions delivered in the same order as the curriculum?	Some of the Time	<input type="text"/>	<input type="text"/>	<input type="text"/>
Were all topics covered within each session?	Never	<input type="text"/>	<input type="text"/>	<input type="text"/>
Were the materials or handouts the same as in the curriculum?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Was the format of delivery the same as original design (e.g. peer-led/interactive)?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### What is Program Fidelity?

**Fidelity is the degree to which a program or practice is implemented as intended.** Evidence-based programs and practices are defined as such because they consistently achieve positive outcomes. The greater the fidelity to the original program design, the more likely the program will be to reproduce positive results. While customizing a program to better reflect the attitudes, beliefs, experiences, and values of a focus population can increase its cultural relevance, it is important to keep in mind that such adaptations may compromise program effectiveness.

You can read more about Program Fidelity in the Strategic Prevention Framework [here](#).

### Additional Resource:

- [A Guide to SAMHSA's Strategic Prevention Framework](#)