

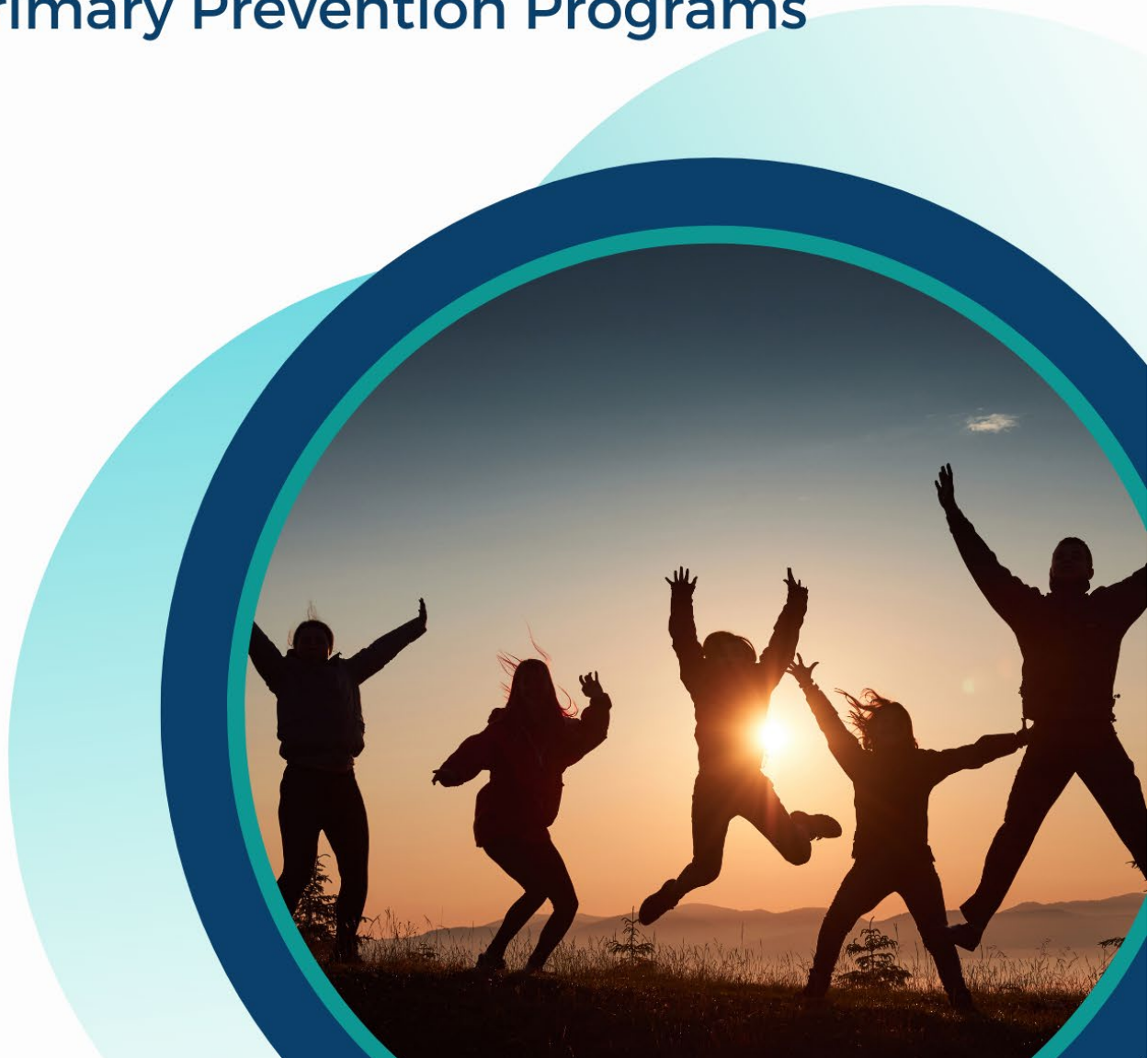


policy • partnership • prevention

Funding Opportunity Announcement

FY2024

**Substance Abuse Block Grant (SABG)
for Primary Prevention Programs**



**Notice of Funding Opportunity:
Substance Abuse Block Grant (SABG) for Primary Prevention Programs**

State Fiscal Year 2024: July 1, 2023 – June 30, 2024

Application Opens: February 1, 2023

Proposals Due: March 15, 2023

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EXECUTIVE SUMMARY

Application Release Date:	February 1, 2023
Funding Opportunity Title:	Substance Abuse Block Grant (SABG) for Primary Prevention Programs
Description:	This application is to be used by eligible applicants seeking funding to provide substance misuse services directly to youth, families and other at-risk individuals of Idaho, and/or seeking funding to employ environmental strategies designed to reduce the impact of substance misuse at the community level.
Due Date for Applications:	5:00 PM (MST), March 15, 2023
Anticipated Total Funding Available:	\$1,500,000.00
Estimated Number of Awards:	55
Grant Recipients Notified:	June 1, 2023
Grant Award Period:	July 1, 2023 – June 30, 2024
Application Submission:	Applications must be completed and submitted online. The application link will be posted on this webpage once the application goes live at 8 AM (MST) on February 1, 2023.
Eligible Applicants:	Eligible applicants include any governmental entity (including tribal entities), such as counties, cities, schools and school districts, local law enforcement agencies, other public entities, and non-profit private entities such as community-based organizations. Federal regulations (Section 90.135, HHS) prohibit the awarding of Block Grant funds to any entity other than a public or non-profit entity.
Submit Questions to:	Jessie Dexter, SABG Grant Projects Director Jessie.dexter@odp.idaho.gov (208) 854-3042

Applicants assume all costs associated with the preparation of this grant application.

Grant awards are contingent upon funds appropriated by federal funding agencies and the Idaho Legislature.

GRANT ANNOUNCEMENT

I. FUNDING OPPORTUNITY DESCRIPTION

A. Purpose

The Idaho Office of Drug Policy (ODP) is accepting applications for state fiscal year (SFY) 2024 for the Substance Abuse Block Grant (SABG) for Prevention Programs. The purpose of the funding is to support substance misuse primary prevention efforts at both state and local levels and empower communities to identify and implement solutions to specific drug and alcohol-related problems experienced locally.

The expected outcomes of the program are:

1. Create, maintain, or expand a comprehensive system of prevention services that are community driven, strategically focused, research based and culturally relevant to Idaho's individuals, families and communities;
2. Delay the initiation of substance use and/or prevent substance misuse and the development of substance use disorders to ultimately reduce the incidence of alcohol, tobacco and other drug misuse related problems.

Three types of projects will be funded through this grant award:

1. Direct Service Evidence-Based Prevention Programming for parent, families, and caregivers;
2. Direct Service Evidence-Based Prevention Programming for youth and young adults;
3. Community-Based Policy and Environmental Prevention Strategies designed to reduce the impact of substance misuse and the community level.

Applicants may request funding for up to five (5) different programs or activities in the application. The number of programs an applicant requests funding for will not impact the likelihood of being awarded funds.

B. Expectations

ODP requires SABG funds be expended on primary prevention. Primary prevention of substance misuse centers on programs for individuals not in need of treatment and includes activities and efforts that shift focus 'upstream' and work to educate and support individuals and communities to delay the initiation of substance use and prevent the development of substance use disorders. This funding may not be used for substance misuse treatment.

Applicants will implement programs and activities at the state and/or local that:

- Educate and support individuals and communities on substance misuse; and,
- Provide for activities to reduce the risk of substance misuse.

Applicants are expected to:

- **Collaborate** with existing prevention efforts involving all sectors of the community and organizations representing diverse populations which include youth, parents, seniors, military families, etc.

- **Implement Evidence-Based/Best Practices Programs:** All proposed strategies MUST be based on sound principles of prevention science – principles that have been demonstrated through evaluations to effectively reduce risk factors, enhance protective factors, and achieve the desired outcomes of decreased substance use and misuse. The following is a partial list of websites that may be used to find more information on evidence-based strategies:
 - [Blueprints Programs for Healthy Youth Development](#)
 - [Idaho Evidence-Based Practice Selection and Planning Workbook](#)
 - [CrimeSolutions Programs and Practices, National Institute of Justice](#)
 - [Office of Juvenile Justice and Delinquency Prevention Programs, OJJDP](#)
 - [Evidence-Based Practices Resource Center, SAMHSA](#)
 - [National Mentoring Resource Center, OJJDP](#)
 - [Selecting Best-Fit Programs and Practices: Guidance for Substance Misuse Prevention Practitioners, SAMHSA](#)
 - [Finding Evidence Based Programs and Practices, SAMHSA](#)
- **Participate in Data Collection and Performance Measurement:** All grantees are required to collect data and report on program implementation, participant attendance and demographic information, and any other required data via four quarterly reports. Grantee reporting is mandated so that ODP can meet its obligations under the Federal SABG requirements.
- **Engage in Workforce Development Activities:** To increase qualified providers of substance misuse prevention services, at least one staff member in each agency or organization awarded SABG funds to deliver substance misuse prevention programs/services from ODP must hold or obtain a Provisional Prevention Specialist (PPS) and/or Certified Prevention Specialist (CPS) certification. Additional information about these Certifications can be found [here](#).

* Please note – this is a requirement for agencies once they are *awarded* funds, an entity is not required to hold a PPS or CPS to be eligible to apply for, and be awarded, SABG funds.
- **Attend Grantee Meetings:** Grantees must be available for a minimum of one site visit by ODP per year. In addition, grantees are responsible for all news and information emailed and posted on: <https://prevention.odp.idaho.gov/provider-information>

II. AWARD INFORMATION

SABG funds are awarded as grants via competitive application process on an annual basis.

SABG Application & Award Timeline:

- **February 1, 2023** – Grant Application Opens
- **March 15, 2023** – Grant Application Closes
- **June 1, 2023** – Grant Recipients are Notified
- **July 1, 2023-June 30, 2024** – Grant Award Period*

**Prevention service(s) provided prior to July 1, 2023 and the signing of a grant award document will not be eligible for reimbursement.*

III. ELIGIBILITY INFORMATION

A. Eligible Applicants

Eligible applicants include any governmental entity (including tribal entities), such as counties, cities, schools and school districts, local law enforcement agencies, other public entities and non-profit private entities such as community-based organizations.

Federal regulations (Section 90.135, HHS) prohibit the awarding of Block Grant funds to any entity other than a public or non-profit entity.

B. Cost Sharing and Match Requirements

Cost sharing/match is not required in this program.

IV. APPLICATION AND SUBMISSION INFORMATION

A. Application Completion and Submission

Applications must be completed and submitted online. The Grant Application Portal is hosted by Neighborly Software and is accessible available via any internet connected device. The recommended browser is Google Chrome but it will work with any modern web browser (i.e., Internet Explorer v10+, FireFox, Safari).

Applicants can find step-by-step instructions for registering a new account with Neighborly and accessing the grant application via the [SABG Application Guide](#). If you have any difficulty in accessing the application, the Neighborly support team is available to you for technical support at: support@neighborlysoftware.com

The Application Portal Link is: <https://portal.neighborlysoftware.com/ODPIDAHO/participant>

The FY24 SABG Application Includes:

- Organization Information
- Community Needs Assessment *(20 Points Total)*
- Capacity Building *(15 Points Total)*
- Program Planning, Implementation, and Budget *(80 Points Total for all Programs)*
- Evaluation *(15 Points Total)*
- Sustainability & Cultural Competence *(10 Points Total)*
- Assurances & Conditions Agreement

Applications are due by 5:00 PM (MST) on March 15, 2023.

Completed applications should also be saved and printed for your records. Information on how to print a completed application can be found in the [FY24 SABG Application Guide](#).

B. Pre-Application Webinar

A Pre-Application Webinar is scheduled for Wednesday, February 15, from 1:00-2:00pm MST (12:00am-1:00pm PST). Interested applicants can register for the webinar via [this link](#).

For those unable to attend, the webinar will be recorded and available for review within 24-hours at: <https://prevention.odp.idaho.gov/substance-abuse-block-grant-application-information>

V. APPLICATION REVIEW & AWARD INFORMATION

A. Review and Selection Process

Competitive awards made to eligible entities will be based on quality of the proposal to address statewide and/or regional needs as well as available funding.

Review committees will be assembled for each public health district, inclusive of regional representatives familiar with local substance misuse issues, to review and score all applications from each region. Applications will be evaluated based on the application components described in Part IV of this document. Each section of the application will be scored. Maximum points for each section are also listed in Part IV of this application. Maximum points are given for an outstanding response. Points are deducted for non-response, missing information, or an inadequate response.

If an applicant is not awarded, that applicant can request a summary of the review.

C. Award Notices

Successful applicants will receive a Notice of Award (NOA) letter, signed by the SABG Grant Director and ODP Administrator, via e-mail on or before June 1, 2023. Once accepted, signed, and returned, the NOA is the sole obligating document that allows grantees to receive funding for work on the grant projects.

The schedule for the SFY2024 Grant Application process is as follows:

<u>Action</u>	<u>Date</u>
1. Application Released	February 1, 2023
2. Pre-Application Webinar	February 15, 2023
3. Application Due	March 15, 2023
4. Application Review	March 15 – May 1, 2023
5. Grant Recipients Notified	June 1, 2023
6. Grant Awards Finalized	July 1, 2023
7. Grant Award Period	July 1, 2023– June 30, 2024



Please contact Jessie Dexter, SABG Grant Project Director, with any questions.

Jessie.dexter@odp.idaho.gov | (208) 854-3042