

Survey Administration for Prevention Programming

To evaluate its investment in substance misuse prevention programs, the Idaho Office of Drug Policy (ODP) requires prevention programming grantees to conduct assessments on the prevention-related attitudes and behaviors of its program participants. These participants are assessed twice: once in advance of receiving the prevention programming (pre-test) and once after completion of the programming (post-test).

Working with professional evaluators, the staff at ODP developed surveys to assess different populations (younger youth, older youth and parents) and procedures to administer the surveys consistently. The assessments may be submitted either on paper or online. Following the general instructions, two sets of procedures follow: one for paper surveys and one for online surveys.

Questions or concerns related to the survey forms or procedures should be directed to ODP Sr. Research Analyst, Cheryl Foster at (208) 854-3048 or cheryl.foster@odp.idaho.gov.

When to Administer the Surveys

Pre-Surveys

Pre-surveys should be administered BEFORE program participants are exposed to ANY programming. This is crucial because it ensures that we are measuring what program participants knew, thought, and believed prior to being exposed to your prevention program.

Post-Surveys

Post-surveys and retrospective surveys (i.e., the Parenting Survey) should be administered AFTER program participants are exposed to ALL programming. This is crucial because it ensures that we are measuring what program participants know, think, and believe after being exposed to your prevention program.

Who to Survey

If possible, ODP recommends that you survey all program participants. If your program serves more than 300 participants and you are not able to survey all of them, notify ODP and we will randomly select cohorts for you to survey. Providers with less than 300 program participants will be asked to administer the survey to *all* participants. Participants in Grades 3 and under should not be surveyed.

Obtaining Parental Consent

For Youth Surveys, review the document *Parental Consent Policy for Idaho Substance Abuse Prevention Programs Serving Minors*. Keep a list of youth whose parents have declined their participation in the survey and be sure to administer the survey only to youth whose parents have *not* declined their participation.

[*Instructions for Paper Surveys*](#)

[*Instructions for Online Surveys*](#)